



## SACRISTON PARISH ALLOTMENT ASSOCIATION

### Minutes of the meeting held on 8<sup>th</sup> April 2024 at 6.30 pm The Fulforth Centre

**Present:** Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr J Barrett, Cllr A Page, Cllr E Waldock, and Mrs C. Dixon (Clerk)

**Apologies:** Cllr D Robson

#### Item No:

|    |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Introductions and Apologies</b> | The Chair opened the meeting at 6.30 pm and welcomed everyone.<br><br>Apologies received and accepted from Cllr Robson.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2. | <b>Previous meeting minutes</b>    | Previous minutes of 4 <sup>th</sup> March 2024 were <b>accepted</b> and signed as a true record by Cllr Dixon, Chair.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 3. | <b>Gates / Boundary Fence</b>      | Still no further forward with the boundary fencing that faces the road at Cross Lane, which is located near the perimeter allotments. It was <b>agreed</b> that the clerk would contact the Church to inform them regarding the area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4. | <b>Treasurer's Report</b>          | Bank Balance as of 8 <sup>th</sup> April was £1,862.09.<br>Cash – £840.00<br><br><b><u>Water Rates</u></b><br>Cross Lane still has a debit on the account of £231.85. a payment of £133 had just been made.<br>Daisy Hill has a debit of £16.93 however payment for this is due on 18 <sup>th</sup> April.<br><br>Rent has still not been received from plots: -<br>B8, D3, DH1 and DH11<br>Due to no work carried out on the plot since the tenants took occupation the clerk emailed and advised that if we had not heard from them by today's date, we would assume the plot was vacant and requested the gate key be returned. The clerk has not received any communication and therefore the gate key deposit will be kept, and the plot be offered to the next person on the list.<br>D3 – is to be contacted by letter as there is no email address.<br>DH1 – to speak to Cllr Sharp as she had been speaking to the plot holder.<br>DH11 – to email the plot holder to see if the belongings had been removed and if the plot could be offered to the next person on the list. |
| 5. | <b>Matters arising and matters</b> | A plot holder had contacted regarding Daisy Hill requesting that the water be turned back on. Water was back on at both sites.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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|----|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------|
|    | <b>raised by plot holders</b>             | <p>10 x rat boxes have gone missing at Cross Lane. Clerk to contact plot holders to see if they are aware of where they are. The cost to replace the boxes would be £45.</p> <p>C10 has requested to plant trees along the perimeter – <b>Agreed</b> that miniature trees could be planted.</p> |                                                                            |                     |
| 6. | <b>Vacant Allotments and Waiting list</b> | <b>Vacant Allotments</b>                                                                                                                                                                                                                                                                        |                                                                            | <b>Waiting List</b> |
|    |                                           | CL                                                                                                                                                                                                                                                                                              | 4 - works being carried out on 4 plots. P6 - offered & P19 and possibly B8 | 8                   |
|    |                                           | DH                                                                                                                                                                                                                                                                                              | 0                                                                          | 2                   |
| 7. | <b>Representative Reports</b>             | <p><b>Cross Lane Allotments</b></p> <ul style="list-style-type: none"> <li>• Nothing to note.</li> </ul> <p><b>Daisy Hill Allotments</b></p> <ul style="list-style-type: none"> <li>• Nothing to note.</li> </ul>                                                                               |                                                                            |                     |
| 8. | <b>Applications for Buildings</b>         | Nothing to report.                                                                                                                                                                                                                                                                              |                                                                            |                     |
| 9. | <b>Date of next meeting</b>               | <p>Next meeting is to be held on Monday 13<sup>th</sup> May 2024 at 6.30 pm</p> <p>Meeting closed at 7 pm.</p>                                                                                                                                                                                  |                                                                            |                     |

Agreed and signed by Chair of Allotment Association..... Date .....