



SACRISTON PARISH ALLOTMENT ASSOCIATION

Minutes of the meeting held on 4th March 2024 at 6.30 pm The Fulforth Centre

Present: Cllr G Ludlow (Vice Chair), Cllr D Robson, Cllr J Barrett, Cllr A Page, Cllr E Waldock, and Mrs C. Dixon (Clerk)

Apologies: Cllr H. Dixon (Chair), and Cllr R Sharp

Item No:

1.	Introductions and Apologies	The Vice Chair opened the meeting at 6.30 pm and welcomed everyone. Apologies received and accepted from Cllr Dixon (Chair), and Cllr Sharp.
2.	Previous meeting minutes	Previous minutes of 5th February 2024 were accepted and signed as a true record by Cllr Ludlow, Vice Chair. The minutes of the AGM held on February 11 were reviewed and accepted for publication on the website.
3.	Gates / Boundary Fence	During the meeting, Cllr Page raised the issue of the poor condition of the boundary fencing that faces the road at Cross Lane, which is located near the perimeter allotments. The ownership of the land that runs parallel to the fencing was discussed; it was agreed that Cllr Waldock would contact DCC to inquire about the parcel of land. The goal is to get it cleared as it currently is overgrown with bushes/hedges and is covered with litter. Once it has been cleared up, we can then look at the fencing.
4.	Treasurer's Report	Bank Balance as of 4th March 2024 was £1354.09. Gate Key Deposits - £540.00. The monthly water rates have been paid for Cross Lane and still waiting for an up to date invoice for Daisy Hill.
5.	Matters arising and matters raised by plot holders	The annual general meeting (AGM) has taken place, and there were no significant issues or matters to report. We have received an invoice for the grass cutting at Cross Lane. However, we are currently unable to determine the number of cuts that have taken place over the year. As a result, it has been agreed that we need to obtain this information before the invoice can be settled. To do so, the clerk will be contacting Harry Robson.

		The Clerk has been informed about a database system named Scribe that can help in the management of allotments. The Clerk is currently in the process of obtaining a quote from the company for using this system.		
6.	Vacant Allotments and Waiting list	Vacant Allotments		Waiting List
		CL	4 - works being carried out on 4 plots. P6, C10 & P19	10
		DH	0	1
7.	Representative Reports	Cross Lane Allotments - A water meter reading has been provided, but the meter is still running even though the water is turned off. Daisy Hill Allotments - Nothing to note.		
8.	Applications for Buildings	Nothing to report.		
9.	Date of next meeting	Next meeting is to be held on Monday 8 th April 2024 at 6.30 pm Meeting closed at 6.57 pm.		

Agreed and signed by Chair of Allotment Association..... Date