



SACRISTON PARISH ALLOTMENT ASSOCIATION

Minutes of the meeting held on 12th May 2025 at 6.30 pm

The Fulforth Centre

Present: Cllr H. Dixon (Chair), Cllr D Robson, Cllr E Waldock, Cllr A Page, Cllr R Sharp (Allotment Rep for Daisy Hill), Cllr B Mickle (Allotment Rep for Cross Lane), and Mrs. C. Dixon (Clerk)

Apologies: Cllr G Ludlow (Vice Chair)

Item No:

1.	Introductions and Apologies	The Chair opened the meeting at 6.30 pm and welcomed everyone. Apologies accepted and received from Cllr G Ludlow (Vice Chair).
2.	Previous meeting minutes	Previous minutes on 7th April 2025 were accepted and signed as a true record by Cllr Dixon, Chair.
3.	Gates / Boundary Fence	Cross Lane gate is still to be repaired. The plot holder at Daisy Hill has requested an update on the boundary fence. <u>RESOLVED</u> Cllr Sharp advised that she will measure the fence, and Cllr Mickle will then assess how much fencing he has at Cross Lane and whether it will be sufficient for the area at Daisy Hill.
4.	Treasurer's Report	As of 12th May 2025, the bank balance stood at £2,859.04. There are pending payments including £20 for the reimbursement of a gate key and £91 for Allotment Membership. The clerk noted a delay in renewing the membership due to the transition to an online portal, necessitating the creation of a separate account. <u>Water Rates</u> Cross Lane - £497.44 credit Daisy Hill - £NIL balance The clerk has not received any information from Northumbrian Water about the request for a smart meter. Cllr Sharp advised she would obtain a water meter reading.

		<u>Bank Account</u> The clerk has conducted some research regarding the service charge fees applicable with the bank account and it seems that most banks are now charging service charges for community accounts. <u>Non-payment of rent</u> D3 has still not paid rent although he has been into the Fulforth Centre to attempt to pay but was unsure of the cost.	
	Matters arising and matters raised by plot holders	The clerk has requested that the grass be cut at Cross Lane. <u>RESOLVED</u> Cllr Page confirmed the grass has been cut. Beamish Pest Control was unable to access all the bait stations as plot holders had not left them out, as requested. <u>RESOLVED</u> Cllr Mickle is to contact BPC and ask him to reattend. The clerk emailed the Church Land Commissioner to inquire about the ownership of the land adjacent to Cross Lane. No correspondence has been received. The clerk has asked if members are available to help carry out inspections. <u>RESOLVED</u> Members have indicated their availability to assist. The clerk is requested to propose some suitable dates.	
6.	Vacant Allotments and Waiting list	Vacant Allotments	
		Waiting List	
		CL	7 - works being carried out on 5 plots (P14, P15, P16, P17, P19) B8, D10
		DH	0
		3	
		1	
		P11 notice period has now ended. The clerk has notified the plot holder via email that the council has regained possession of the plot and is requesting the return of the gate key. We have an interested party for plot P9 however, they have requested that the rubbish be removed from the plot as there is a tree stump and other items that have been left.	

		<u>RESOLVED</u> Cllr Mickle advised that he speak to Kevin about removing these items however, he does not think it will be an issue.
7.	Representative Reports	Cross Lane Allotments • Nothing to report. Daisy Hill Allotments • Request the removal of asbestos from the Orchard. <u>RESOLVED</u> The clerk is to obtain quotes for the removal.
8.	Applications for Buildings	Application received from A4 requesting to erect a polytunnel, Hen Coop, and permission for hens. <u>RESOLVED</u> Members agreed.
9.	Date of next meeting	The next meeting is to be held on Monday 2nd June 2025 at 6.30pm The meeting closed at 6.50 pm.

Agreed and signed by Chair of Allotment Association.....

Date