



SACRISTON PARISH ALLOTMENT ASSOCIATION

Minutes of the meeting held on 2nd September 2024 at 6.30 pm The Fulforth Centre

Present: Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr D Robson, Cllr A Page, Cllr E Waldock, Cllr R Sharp, and Mrs C. Dixon (Clerk)

Apologies: None

Item No:

1.	Introductions and Apologies	The Chair opened the meeting at 6.30 pm and welcomed everyone.
2.	Previous meeting minutes	Previous minutes of 8 th July 2024 were accepted and signed as a true record by Cllr Dixon, Chair.
3.	Gates / Boundary Fence	Nothing to report.
4.	Treasurer's Report	Bank Balance as of 8th July 2024 was £969.75. Cash - £868.00 TOTAL = £1837.75 of that total £560.00 are for gate key deposits. £20 was reimbursed for a gate key to the previous plot holder of D7. She had not had a plot for over two years however, she had paid a deposit for a gate key and had returned the key to Cllr Dixon. The Parish Council accounts require reimbursing £55 for the Annual Membership Renewal. The Parish paid for the renewal so VAT could be reclaimed. <u>Water Rates</u> Currently, Cross Lane water bill is £228.74 in credit, and Daisy Hill is a £NIL balance. To review the monthly instalments for Cross Lane upon receipt of the next bill.
5.	Matters arising and matters raised by plot holders	Inspections were carried out at Daisy Hill on 27th July, the outcome was as follows. 1. DH1 – provided with a notice for improvement. 2. DH14 – provided with a notice for improvement. 3. DH17/18 – provided with a notice for improvement. 4. DH11 – provided with a notice of eviction.

		It was agreed that the clerk should email DH11 reminding them of their final day and that all items will need to be cleared by that date, and if it has not already the lock will be removed. The council will replace the lock with one of its own.		
		Beamish Pest Control has sent their reports. They have noted that 6 bait stations are missing and 2 damaged at Cross Lane. The remaining stations have all been double-baited; the next visit is on 20 th September. The clerk asked if we should obtain a price for replacing the missing/damaged stations. It was commented upon that the bait stations are not attached to the fence and are therefore blowing away in the wind.		
6.	Vacant Allotments and Waiting list	Vacant Allotments		Waiting List
		CL	4 - works being carried out on 4 plots & P19	6 – potentially 7 awaiting a completed form to be handed back in.
		DH	0	2
7.	Representative Reports	Cross Lane Allotments - Nothing to report. Daisy Hill Allotments - The orchard has been cut back and rubbish has been removed. The asbestos remains in one area. A combination padlock has been purchased and reimbursement of £25.59 is to be made to Cllr Sharp. - Cllr Sharp has researched the noticeboard and has advised that one can be purchased for £175 which includes 2 keys and is size A3. It was agreed that this would be sufficient for the purpose.		
8.	Applications for Buildings	Nothing to report.		
9.	Date of next meeting	The next meeting is to be held on Monday 7 th October 2024 at 6.30 pm		
		The meeting closed at 6.52 pm.		

Agreed and signed by Chair of Allotment Association..... Date