



To All Members of the Parish Council

You are hereby summoned to attend the Parish Council Meeting of Sacriston Parish Council at The Fulforth Centre on Wednesday 3rd September 2025 at 6.30 pm for the purpose of transacting the following business:

AGENDA

1. Welcome and Apologies for Absence

2. Declarations of Interest -To receive and record any Disclosable Pecuniary Interests in relation to items on the agenda.

3. Co-option of Parish Councillor

To consider the co-option of Debra Forth, if agreed, to pass a resolution confirming her appointment.

4. Public Participation -Questions and comments from members of the public (maximum 5 minutes per item/per individual).

5. Approval of Minutes - To approve the minutes of the meeting held on 2nd July 2025.

6. Police Matters

7. Planning Applications - to note and consider any response to applications received between 3rd July 2025 and 2nd September 2025 (attached).

8. Licensing Application - to note the application received (attached).

9. Growing Sacriston Together in Bloom

10. Parish Assets

- a. Bus Shelters
- b. Village Clock
- c. Parish Building
- d. War Memorial
- e. Pit Wheel

11. County Councillors' Reports

12. Memorial Plaques – to review and approve the wording for the memorial plaques at Blacketts Bank.

13. Memorial Display at The Fulforth Centre – to discuss the current display and consider alternative locations, with approval of a new site if required.

14. Reports from Group Representatives

- a. Fulforth Centre
- b. HR and Finance Panel
- c. Sacriston Allotment Association

15. Finance Report

- a. To review and approve payment of invoices received (attached)
- b. To approve HMRC tax and NIC contributions to be paid monthly by direct debit.

16. Annual Governance and Accountability Return (AGAR) – To receive and note the AGAR as reviewed by the External Auditor (to follow)

17. Grant Applications

18. Policies and Procedures

- a. To review and approve the Financial Regulations following amendments (attached)
- b. To review and approve the Scheme of Delegation and Terms of Reference for Committees (attached)

19. Confidential Item: (to exclude press and members of the public)

To note that the Finance & HR Committee approved the NJC Local Government Services Pay Agreement for 1st April 2025 – 31st March 2026

20. Confidential Item (Exclusion of Press and Public)

To note that the Allotment Association has considered three quotations for the renewal of fencing at Daisy Hill and Cross Lane.

To consider and accept the Association's recommendation regarding the preferred contractor.

21. Date and Time of Next Meeting - Wednesday, 1st October 2025 at 6:30 PM

Signed: Mrs C Dixon (Clerk to the Council)