



### **To All Members of the Parish Council**

You are hereby summonsed to attend the Annual Meeting of Sacriston Parish Council at The Fulforth Centre on Wednesday 7<sup>th</sup> May 2025 at 6.45 pm to transact the following business:

### **AGENDA**

1. To appoint a Chairperson
2. To appoint a Vice-Chairperson
3. Apologies for absence
4. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed
5. Questions and comments from members of the public (max 5 minutes per item/per individual).
6. To confirm the minutes of the meeting held on 8<sup>th</sup> May 2024 and also the parish council minutes of the meeting held on 2<sup>nd</sup> April 2025.
7. To appoint Members to serve on the following
  - 7.1. Sacriston Development Group
  - 7.2. Sacriston Community and Sports Trust
  - 7.3. Sacriston Allotment Association
  - 7.4. New Hill Allotment Association
  - 7.5. Sacriston Village News Editorial Sub Committee
  - 7.6. Witton Gilbert Education Foundation
  - 7.7. HR and Financial Resources Panel
  - 7.8. General Data Protection Officer
  - 7.9. CDALC Forum Representative
8. To agree the following Policies and Procedures for the forthcoming year
  - 8.1. Risk Assessment (attached)
  - 8.2. Asset Register (attached)
  - 8.3. Standing Orders (attached)
  - 8.4. Code of Conduct (attached)
  - 8.5. Financial Regulations (attached)
9. Police Matters
10. Clerk's report (to include Planning Applications, notification of roadworks, all correspondence received)
11. Growing Sacriston Together in Bloom
12. Parish Assets
  - 12.1. Bus Shelters
  - 12.2. Village Clock
  - 12.3. Parish Building
  - 12.4. War Memorial

12.5. Pit Wheel

13. To consider the County Councillor's Reports

14. To consider the following reports from Group Representatives:

- 14.1. The Fulforth Centre
- 14.2. HR and Finance Panel
- 14.3. Parish Allotment Association
- 14.4. New Hill Allotments

15. Accounts

- Precept
- Bank Statement (attached)
- Invoices (attached)

15.1 To review and agree insurance policy renewal and approve invoice for payment (attached)

15.2 To review and agree the accounts before submission to the internal auditor (AGAR 2024-2025) (attached)

16. To consider any grant applications

17. Date and Time of next meeting

- Wednesday 6<sup>th</sup> May 2026 at 6.45pm – Annual Meeting
- Wednesday 4<sup>th</sup> June 2025 at 6.30pm – Parish Council Meeting

Signed: Mrs C. Dixon (Clerk to the Council)